

TATHWELL AND HAUGHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Notice is hereby given that the next meeting of Tathwell and Haugham Parish Council will be held at **St Vedast Church on Tuesday 29th October 2019 at 7:30 pm.**

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting for questions or comments prior to the start of the main agenda. This session will also include reports from Outside Bodies including: a) ELDC Ward Member, b) LCC Ward Member and c) Louth Rural Neighbourhood Policing Team

AGENDA

19/10-1 Record of Members Present and Apologies

19/10-2 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

19/10-3 Minutes from 3rd September 2019 – to approve as a correct record the notes of the meeting and authorise the Chairman to sign the official minutes.

19/10-4 Council Matters

- a) Chairman's Remarks – to receive any update
- b) Clerk's Report - Actions from Previous Meeting
- c) Councillor work email – update
- d) Councillor vacancies – update
- e) Communications – please see attached list

19/10-5 Council Policies and Procedures – consider adoption of policies to comply with The Information Commissioner's Office under the Model Publication Scheme

- a) Health and Safety Policy
- b) Environmental Policy
- c) Equal Opportunities Policy
- d) Vulnerable Persons Policy
- e) Complaints Procedure

19/10-6 Finance and Budgets

- a) **Payments**
 - i. to receive and resolve to accept payments for October 2019
 - ii. to note invoices paid since last meeting
- b) Proposed Budget for 2020/21 and 2nd Quarter Financial Monitoring – to consider precept requirement for next year and to note financial review
- c) Bank mandate on clerk salary payment – to consider ending standing order.

19/10-7 Planning Matters

- a) To note planning permissions granted at: (i) Kenwick Park
- b) To note planning applications – not decided but consultation expired: (i) Charnwood
- c) For consideration: i) Corner House- non material amendment; (ii) Kenwick Park electricity substations (works completed)

To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:

19/10-8 Amendments to Clerk's Employment Contract

End of closed session.

19/10-9 Date of Next Meeting – Tuesday, 21st January 2020

Signed: Mrs Nadine Must, Parish Clerk
24th October 2019