**Public Forum.** There were no members of the public present.

There were no reports from ELDC, LCC and the Neighbourhood Police Team.

**22/08-1 Record of Members Present and Apologies.**

**Present**: Cllr Mr Lou Fear (Chairman), Cllr Rowena Larkin (Vice-Chairman), Cllr Jo Walsh, Cllr Mrs Elizabeth Hairsine, and Cllr John Stainton who joined the meeting at 7:35pm

**Also in attendance**: Mrs N Must (Clerk)

**Apologies accepted**: Cllr Mrs Cheryl Shaw who had family commitments

**22/08-2 To receive any Declarations of Interest on any item on the agenda**. None

**22/08-3 Minutes from 16 May 2022.** It was RESOLVED that the notes of the meeting were accurate and the Chairman signed the minutes.

**22/08-4 Council Matters**

1. **Chairman’s Remarks**. The Jubilee Picnic at the Church was successful and more than 30 residents attended the event. The weather did not dampen the occasion and prizes were awarded to the best adult and best children crown. The Arts Festival held at the end of May was also a success and raised around £2k for church funds. The training for use of the defibrillators will be in October and will be posted on the fb community page. The Chairman also reported that a Haugham resident is interested in being co-opted to the Parish Council. The Clerk to send the Chairman the eligibility form to forward to the resident.
2. **Actions from Previous Meeting.** completed and noted.
3. **Communications**. Noted.
4. **Bench and picnic table plaques.** It was resolved to accept the quote from GRS Signs to make the plaques but need to check if the size will fit the slats. The Chairman will check and let the Clerk know to confirm before sending a purchase order. It was reported that the picnic table is covered in bird droppings and unsuitable for use unless cleaned. Mitigating deterrents were discussed but with trees surrounding the area, it was unavoidable. Councillors living nearby may wish to bring a bucket with water and scraper to clean the area when able to do so.
5. **Queen's Green Canopy.** The Council resolved not to purchase any plaques but will instead register the two trees with a virtual commemorative plaque on the relevant website to mark the Queen’s Platinum. The dead Oak Tree has been replaced with a Sweet Chestnut Tree and is looking healthy. The Silver Birch on the Green is also looked after by residents.
6. **Storage of Council documents.** It was resolved to purchase plastic boxes for storing old parish council documents and to be kept at Chairman’s premises. It was agreed that the lids to the boxes should be sealed around with vapour proof tape, with sachets of silica gel crystals placed within the boxes in an attempt to keep the paperwork dry and mildew free.

**22/08-5** **Finance and Budgets**

1. **Payments**approved for August 2022

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Cheque Number** | **To** | **Amount (£)** |
| 1 | 242 | Parish Clerk – salary and expenses June, July and August 2022 | 622.26 |
| 2 | 243 | Covenham St Bartholomew Parish Council for Clerk’s SLCC Membership pro-rata contribution | 37.89 |
| 3 | 244 | Blockfree Services Limited – Portaloo hire July 2022 | 121.99 |
|  |  | **Total** | **782.14** |

To note invoices paid since last meeting under delegated powers in accordance with the Council’s Financial Regulations 5.5

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Cheque Number** | **To** | **Amount (£)** |
| 1 | 17 June 2022 | 238 | Parish Clerk – overtime pay Financial Year 2021/22 | 712.25 |
| 2 | 17 June 2022 | 239 | BHIB Insurance – Parish Council Insurance 2022/23 | 329.88 |
| 3 | 17 June 2022 | 240 | Blockfree Services Limited – Portaloo hire May | 121.99 |
| 4 | 15 July 2022 | 241 | Blockfree Services Limited – Portaloo hire June | 118.13 |
| **Total** | | | | **1,282.25** |

To note receipts since last meeting

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Date** | **From** | **Amount (£)** |
| 1 | 19 May 2022 | East Lindsey District Council – Precept | 2,430.00 |
| 2 | 17 June 2022 | HMRC – VAT Reclaim | 271.31 |
| 3 | 23 June 2022 | East Lindsey District Council – Queen’s Jubilee Grant | 1,000.00 |
| **Total** | | | **3,701.31** |

1. **Budget Monitoring and Latest Receipts and Payments** – noted. The cheque issued to Cllr Walsh for the slow signs has not appeared on any of the bank statements and she has agreed to decline a re-issue of cheque and has waived the cost.
2. **AGAR 2021/22** – External Auditor has acknowledged exempt status and no further action required.
3. **Bank Mandate change request.** The forms have been sent and acknowledged but no further update received from Lloyds Bank regarding additional signatories nor the online banking registration.

**22/08-6 Community Amenities/Issues**

1. **Archers Survey**. The Council noted the results of the survey. There is still concern about the speed and volume of traffic at Thackers’ Lane and Lodge Lane.
2. **Wightman Corner** **– Boules project**. The Council thanked the Vice Chairman Cllr R Larkin for the successful application to ELDC’s Queen’s Platinum Parish Council Grant of £1,000. The project team is currently very busy with other works and it was proposed to apply for further grants from the Lincolnshire Wolds Countryside Service (LWCS) to finance professional contractors to complete the boules area and finance the rest of the materials required. The grant from ELDC will be used for match-funding. The Vice Chairman will contact LWCS for project suitability.
3. **Portable loo**. The issue with the wrong portaloo being taken away after the Arts Festival had been resolved. The Council thanked Mr Hairsine for putting it back in its correct slot. The Council agreed that there was no need to erect a trellis as the vegetation has completely screened the area.
4. **Churchwarden’s Report.** The Clerk circulated the report prior to the meeting but there was some issue with downloading the file. The Clerk will re-send as a pdf and will upload on website. The Remembrance Sunday wreath was also discussed and Cllr Hairsine will ask the Churchwarden if he still intends to purchase the wreath or let the Clerk buy it on behalf of the Parish Council directly.

**22/08-7 Planning Matters.**

1. Approval of **N/174/00464/22** Lodge Cottage, Thackers Lane, Tathwell noted
2. **N/174/01340/22 Harbourne House, Thackers Lane, Tathwell** - Two storey extension to existing dwelling to provide additional living accommodation. The Council resolved to send No Objections to ELDC.

**22/08-8 Date of Next Meeting.** The next meeting is on Monday, 7th November 2022 at 7:30pm at St Vedast Church.

The meeting closed at 8:50pm.