

TATHWELL AND HAUGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Notice is hereby given that the Annual Meeting of Tathwell and Haugham Parish Council will be held **on Monday 15th May 2023, after the conclusion of the Annual Parish Meeting** which is to be held at St Vedast Church, Tathwell.

Councillors are hereby summoned to attend.

Statutory Items following confirmation of 2023 Ordinary Elections results

1. To receive the Declaration of Acceptance of Office forms from all councillors
2. To receive the Declaration of Pecuniary Interest forms from all councillors

AGENDA

23/5-1 Election of Chair

23/5-2 Election of Vice-Chair

23/5-3 Record of Members Present and Apologies

23/5-4 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

23/5-5 Minutes from 30 January 2023 – to approve as a correct record the notes of the meeting and authorise the Chair to sign the official minutes.

23/5-6 Council Matters

a) **Chair's Remarks** – to receive any update

b) **Annual Review of Policies**

1) **Standing Orders**

2) **Financial Regulations**

3) **Code of Conduct - new**

4) **Data Protection Policy**

5) **Privacy Notice**

6) **Complaints Procedure**

7) **Environmental Policy**

8) **Health and Safety Policy**

9) **Equal Opportunities Policy**

10) **Safeguarding Vulnerable Persons Policy**

c) **General Power of Competence** – to resolve to Adopt the General Power of Competence, providing the Council is satisfied that it meets the criteria for eligibility, this being:

- The number of Councillors elected at the election on 4th May 2023 equals/exceeds two-thirds of the total number of seats on the Council (6 out of 8)
- The Clerk holds one of the two sector-specific qualifications, in this case the Certificate in Local Council Administration (achieved 4 February 2016).

“Tathwell and Haugham Parish Council resolves that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.”

d) **Clerk's Report and Communications Received**

23/5-7 Finance and Budgets

a) **To review the end of year Receipts and Payments 2022/23**

b) **2022-2023 AGAR**– to receive and note report from the Internal Auditor

c) **2022-2023 AGAR**– to review and approve the Governance Statement

d) **2022-2023 AGAR**– to review and approve the Accounting Statements

e) **2022-2023 AGAR**– to approve and sign the Certificate of Exemption

f) **Payments**- to receive and resolve to accept payments for May 2023

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23/5-8 Community Amenities

- a) **Litter pick-up** – update
- b) **Defibrillators** - update

23/5-9 Planning Matters

- a) **Updates**
 - 1) N/174/00319/23 - Beck House, Poverty Lane, Tathwell – approved
- b) **New applications** – none notified

To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:

23/5-10 Parish Clerk Performance Appraisal

End of closed session.

23/5-11 Next Meeting – Monday, 7th August 2023

Signed: **Mrs Nadine Must**, Parish Clerk
2nd May 2023