

TATHWELL AND HAUGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Notice is hereby given that the Annual Meeting of Tathwell and Haugham Parish Council will be held on **Monday 16th May 2022, after the conclusion of the Annual Parish Meeting** which is to be held at **Tathwell Lodge, Little Tathwell LN11 9SX**

Councillors are hereby summoned to attend.

AGENDA

- 22/5-1 Election of Chair**
- 22/5-2 Election of Vice-Chair**
- 22/5-3 Report from Outside Bodies including public forum**
- 22/5-4 Record of Members Present and Apologies**
- 22/5-5 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 22/5-6 Minutes from 2nd February 2022** – to approve as a correct record the notes of the meeting and authorise the Chair to sign the official minutes.
- 22/5-7 Council Matters**
- a) **Chair's Remarks** – to receive any update
 - b) **Annual Review of Policies**
 - i. **Standing Orders**
 - ii. **Financial Regulations**
 - iii. **Code of Conduct**
 - iv. **Data Protection Policy**
 - v. **Privacy Notice**
 - vi. **Complaints Procedure**
 - vii. **Environmental Policy**
 - viii. **Health and Safety Policy**
 - ix. **Equal Opportunities Policy**
 - c) **Clerk's Report and Communications Received**
- 22/5-8 Finance and Budgets**
- a) **To review the end of year Receipts and Payments 2021/22**
 - b) **2021-2022 AGAR**– to receive and note report from the Internal Auditor
 - c) **2021-2022 AGAR**– to review and approve the Governance Statement
 - d) **2021-2022 AGAR**– to review and approve the Accounting Statements
 - e) **2021-2022 AGAR**– to approve and sign the Certificate of Exemption
 - f) **Payments**- to receive and resolve to accept payments for May 2022
- 22/5-9 Community Amenities**
- a) **Tathwell Notice Board** – update
 - b) **Litter pick-up** – update
 - c) **Defibrillators** - update
- 22/5-10 Planning Matters – updates and** to consider any applications, if any
- To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:
- 22/5-11 Parish Clerk Performance Appraisal**
- End of closed session.
- 22/5-12 Next Meeting – Monday, 1st August 2022**

Signed: **Mrs Nadine Must**, Parish Clerk
3rd May 2022