

TATHWELL AND HAUGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Notice is hereby given that the Annual Meeting of Tathwell and Haugham Parish Council will be held **remotely on Wednesday 5th May 2021, after the conclusion of the Annual Parish Meeting.**

To join: <https://us04web.zoom.us/j/74923184118?pwd=dXo0RGRrakpLZmFNWFNOckx4L0dtZz09>

Meeting ID: 749 2318 4118

Passcode: 6rchR5

Councillors are hereby summoned to attend.

AGENDA

- 21/5-1 Election of Chairman**
- 21/5-2 Election of Vice-Chairman**
- 21/5-3 Report from Outside Bodies including public forum**
- 21/5-4 Record of Members Present and Apologies**
- 21/5-5 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 21/5-6 Minutes from 3rd February 2021** – to approve as a correct record the notes of the meeting and authorise the Chairman to sign the official minutes.
- 21/5-7 Council Matters**
- a) **Chairman’s Remarks** – to receive any update
 - b) **Annual Review of Policies**
 - i. **Standing Orders**
 - ii. **Financial Regulations**
 - iii. **Code of Conduct**
 - iv. **Data Protection Policy**
 - v. **Privacy Notice**
 - vi. **Complaints Procedure**
 - vii. **Environmental Policy**
 - viii. **Health and Safety Policy**
 - ix. **Equal Opportunities Policy**
 - c) **Clerk’s Report and Communications Received**
- 21/5-8 Finance and Budgets**
- a) **To review the end of year Receipts and Payments 2020/21**
 - b) **2020-2021 AGAR**– to receive and note report from the Internal Auditor
 - c) **2020-2021 AGAR**– to review and approve the Governance Statement
 - d) **2020-2021 AGAR**– to review and approve the Accounting Statements
 - e) **2020-2021 AGAR**– to approve and sign the Certificate of Exemption
 - f) **Payments**- to receive and resolve to accept payments for May 2021
- 21/5-9 Community Amenities**
- a) **Tathwell Notice Board** – update
 - b) **Bench** – to consider replacement and costs
 - c) **Litter pick-up** – update
 - d) **Defibrillators** - update
- 21/5-10 Planning Matters – updates and** to consider any applications, if any
- To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:
- 21/5-11 Parish Clerk Performance Appraisal**
- End of closed session.
- 21/5-12 Next Meeting – Wednesday, 4th August 2021**

Signed: **Mrs Nadine Must**, Parish Clerk
24th April 2021