

Tathwell and Haugham Parish Council

Minutes of the Annual Meeting held on Tuesday 16th May 2017 St Vedast's Church, Tathwell

Present:

Cllr Mrs E Hairsine
Cllr Mr J Stainton
Cllr Mr P Revill
Cllr Miss A Palmer

In Attendance: 1 Member of the Public

Apologies:

None formally received, however, it was noted that Cllr Mrs C Shaw was absent, as was Mr R Howard who has acted previously as the Responsible Financial Officer, which the Parish Council did wish to make on the Minutes a note of thanks & expressed the desire that he remain involved with the Parish Council in this capacity in the future.

Election of Chairman & Vice Chairman:

Cllr Hairsine & Cllr Stainton put forward & seconded a resolution for Cllr Revill to act as Chairman of the Parish Council. Cllr Hairsine & Cllr Stainton put forward & seconded a resolution for Cllr Palmer to act as Vice-Chairman of the Parish Council.

Minutes:

The Minutes from the Parish Council Meeting on Wednesday 26th April 2017 were read, agreed & signed.

Matters Arising:

- 1. Signatories** - It was agreed that due to the current size of the Parish Council all members should become signatories – Cllr Revill to follow up with Mr R Howard on his return from holiday.
- 2. Website** – Cllr Hairsine agreed that she is happy to maintain/update this facility & would look into adding relevant material in due course.
- 3. LALC Courses** – As discussed at the Parish Council Meeting where it was agreed that these would be relevant/useful for both existing & new members, Cllr Revill agreed to confirm with Mr R Howard that the necessary payment had been forwarded as discussed & that places could thus be confirmed on those courses deemed to be relevant to Parish Council members.
- 4. Parish Council Correspondance** – Concern was expressed as to where official Parish Council documents were currently being sent in view of the ongoing vacancy for Parish Council Clerk. It was agreed that the relevant authority be contacted & that, if necessary the address of one of the Parish Council members was used on a temporary basis until this vacancy has been filled.

Date of Next Parish Council Meeting:

The members present agreed that the next Parish Council Meeting should take place on Tuesday 8th August at 7pm at St Vedast's Church, Tathwell – relevant notices would thus be posted to this effect.

Signed:

Chairman Tathwell & Haugham Parish Council