

Tathwell and Haugham Parish Council

Minutes of the Meeting held on Wednesday April 26th 2017 in St Vedast's Church, Tathwell

Present

Cllr Mrs Elizabeth Hairsine (Chair)

Cllr Mr John Stainton

Cllr Allison Palmer

Cllr Paul Revill

In attendance

Mr Russell Howard- Responsible Financial Officer

Minutes of the meeting on Wednesday January 11th were read, agreed and signed.

Matters arising

1. New signatories are still needed for the Bank
2. Clarification of road signs is still awaited
3. Neighbourhood Watch Scheme. This is awaiting information
4. Forester Boyd has taken over management of PAYE and Dataplan.
5. The position of Parish Clerk still needs to be filled. Inquiries are ongoing
6. A village clean up has taken place with 25 bags of rubbish collected
7. The unadopted hedge at the end of the green lane is still causing concern for its condition and responsibility needs to be ascertained

Welcome

The two new councillors Cllr Allison Palmer and Cllr Paul Revill were welcomed on to the Council

Accounts

1. Confirmation of no claims received which will affect accounts
2. The Annual Governance Statements were also presented and approved. They were signed by Cllr Alison Palmer as temporary acting clerk
3. Approval of annual accounts. These were presented by Mr Russell Howard and will be internally and externally audited. The council approved the LALC subscription (£84.00) and training fees (£55.00) The accounts were proposed by Cllr John Stainton and seconded by Cllr Paul Revill
4. The Council was reminded that the Council is now sole Trustee for the Wightman Corner which has no income but some minor expenses for which the Parish will take responsibility. The Council's Annual report as Trustee was read and accepted.
5. The Annual Return and Financial Reserves Policy were also approved

6. Bank Mandate - see previous note
7. Payroll update -see previous note

Any Other Business

1. Some concern was expressed at the condition of some areas in the village but there has been a recent improvement,

Date of the next Meeting The Annual General Meeting

Tuesday May 16th 2017 at 7pm in the Church. Meeting ended at 8.05pm

Signed

Chairman

Date